



**Borough of Ben Avon Heights**  
**Council Meeting Agenda**  
**January 9<sup>th</sup>, 2024 at 7:00 PM**  
**Avalon Volunteer Fire Hall**

1. Call to Order/Roll call (Brown)
2. Mayor to swear in new council members and elected officials.
  - a. Patrick Lope, Member of Council 4-Year Term
  - b. Clayton Morris, Member of Council 4-Year Term
  - c. Jacquelyn Neunder, Member of Council 4-Year Term
  - d. Steven Stiller, Member of Council 4-Year Term
3. Reorganization
  - a. Nominate and Vote for Council President
  - b. Nominate and Vote for Council Vice President
4. Open position(s)
  - a. Member of Council (Appointment 2-year term)
  - b. Member of Zoning Hearing Board (3-year term)
  - c. Member of Planning Commission (4 -year term)
5. Determine Council Committee Member Assignments
  - a. Finance / Administration Mayor Dismukes, <Pres>,<Vice Pres.>
  - b. Emergency Management Mayor Dismukes
  - c. Streets and Utilities Joseph Dawley
  - d. Health and Sanitation Steven Stiller
  - e. Green Spaces Jacquelyn Neunder
  - f. Digital Communications Jason Brown, Steven Stiller
  - g. Insurance Jacquelyn Neunder, Pat Lope
  - h. Planning Commission <TBD, no more than two Council members>
6. Discuss Appointed Positions for the Borough
  - a. Borough Secretary Jessica DiNuzzo
  - b. Solicitor John T. Vogel, Esquire
  - c. Borough Engineers Lennon Smith Souleret
  - d. ACORD Executive Committee Chair Damian Liska
  - e. ACORD Board Terrie Brightmen & MaryBeth Bolam
  - f. Auditors Hosack, Specht, Metzel and Wood
  - g. Emergency Management Coordinator Sgt. Adam Beck, OTPD
  - h. Zoning Officer Thomas Price
  - i. Zoning Hearing Board David Raves (chair), Michael Rovitto, Clayton Morris
  - j. Deputized Real Estate Jordan Tax Services
  - k. Sewage fee collection Jordan Tax Service
  - l. Planning Commission Members Justin Griffith, Michael Weir
  - m. Building Inspectors Building Inspection Underwriters, Inc.
  - n. Fire Chief Ensminger, Avalon
  - o. Police Chief Joe Hanny, Ohio Township
  - p. Emergency EMS Service Northwest Emergency Medical Services
  - q. Wage Tax Collection Keystone Collections Group
7. Approval of December 2023 Meeting Minutes, *vote*:
8. Approval of December 2023 Financials, *vote*:

9. Emergency Management
  - a. Fire Report (Chief Ensminger)
  - b. Police Report (Chief Hanny)
10. Public Comment
11. Infrastructure and Operations
  - a. LSA Sewer Grant Award (Stiller)
  - b. Advertise re-bid for sewer lining, *vote*:
  - c. Engineers Report (Heyl)
12. Green Spaces (Neunder)
13. Building, Zoning, and Code Enforcement
  - a. Zoning Ordinance update (Brown)
  - b. Review BUI contract, termination, *vote*: (Brown)
  - c. Harshman Contract, *vote*:
  - d. Zoning Applications (DiNuzzo):
14. Insurance (Neunder/Lope)
  - a. Discuss and Evaluate insurance bid, General Policy, *vote*:
15. Administration
  - a. Resolution to approve Conflict of Interest Policy (Dawley), *vote*:
  - b. 2023 Annual Report (Stiller)
  - c. Discussion Sick/No-Show Policy
16. Executive Session

Next Regularly Scheduled Council Meeting:  
February 13<sup>th</sup>, 2024 at Avalon Volunteer Fire Hall