



Borough of Ben Avon Heights

Tuesday, October 10th, 2023 - Council Meeting Minutes

A quorum is in attendance

Present:

Council Members: Brown, Dawley, Lope, Neunder *arrived at 7:45pm*, Radcliffe, Stiller

EMS: Brian O'Connor

Police: Hanny

Fire:

Mayor: Dismukes

Solicitor: Mongilio

Secretary: DiNuzzo

Residents:

Call to Order: Mr. Brown started the meeting at 7pm

- 1. Roll Call:** There was a roll call of Council Members. A quorum is present.
- 2. Approval of September 2023 meeting minutes:** *A motion was made by Mr. Radcliffe to approve the September 2023 meeting minutes. Mr. Stiller seconds the motion.* Mr. Lope noted on page 2, there was an error when Mr. Price was mentioned. Ms. DiNuzzo will fix this. *Motion passed.*
- 3. Approval of September 2023 financials:** *A motion was made by Mr. Radcliffe to approve the September 2023 financials. Mr. Lope seconds the motion.* Mr. Brown noted we are in good standing. He also added that we are over in areas such as advertising as Council did not budget for the increase in publications as at the time of Councils 2023 budget meeting, The Citizen was still in business which charged significantly less for publications. Mr. Stiller would like to look more closely at the engineer's section in the financial report, he feels some items are being put in the wrong category. Ms. DiNuzzo will reach out to the engineer to assist Mr. Stiller with this. *Motion passed.*
- 4. Fire Report:** *No fire was present.*
- 5. Police Report:** *Report below.* Mr. Brown added that the Borough has obtained parking passes that will go into effect once Ms. DiNuzzo can set up a payment option for residents to purchase. Once she does, she will reach out to Chief Hanny with the details on the passes. Mr. Stiller added that Duquesne light will need to cut the power off on Ben Avon Heights Road to completely remove the large tree that partially fell this summer. He still does not have a date for this project but will share when he obtains it.
- 6. EMS:** Mr. O'Connor presented the quarterly report to Council. He also informed Council that he will be stepping down for a new career, Dillion LaPlante will be our contact moving forward.
- 7. Public Comment:** *There was no public present for comment*
- 8. Engineers report:** *Memo below.* Mr. Brown noted that we did not receive the DCNR grant we had applied for this past spring for park improvements.
- 9. Green Spaces Update:** Mr. Radcliffe updated Council that A&N lawn informed Mrs. Neunder and Mr. Radcliffe per the contract, that they will be charged a dumping fee this year. They are still in the works over the details. Mrs. Neunder has a group that will help replace the mulch, they are looking at two places for mulch, red barn and dragon. Mrs. Neunder will send Ms. DiNuzzo information to send to the Community about the up-and-coming event. *A motion was made to not exceed 1200 dollars for the mulch project by Mr. Radcliffe. Mr. Stiller seconds the motion.*
- 10. Planning Commission Update:** Mr. Brown informed Council that the County currently is in possession of the drafted zoning ordinance, they are allowed to review this document up to 45 days. Once this is completed, they will inform our solicitor.
- 11. Insurance:** Mr. Lope presented the policies obtained for the Borough. Mr. Lope will reach out to Ms. Northey to see if an extension of our workers compensation can have the same end date of January 17th. He will also reach out to Dan Bussatto

and Bryon Calvert for the general policy deadline of January 17th. A motion was made by Mr. Radcliffe to approve workers compensation by Encova. Mr. Stiller seconds the motion. Motion passed.

- 12. 2024 Budget:** Council will send their items to Mr. Stiller by October 27th. Budgeting discussion will take place on November 14th 2023, at the regularly scheduled Council meeting.
- 13. Conflict of Interest Policy:** Mr. Dawley would like Council to adopt a Conflict-of-Interest Policy for the Borough. Council will review the draft and discuss at the November meeting.
- 14. Zoning Applications:** For the month of September, there were no applications submitted.
- 15. Halloween Trick or Treat:** Trick or Treat will be October 31st from 6-8pm. The backup date will be November 1st, 2023. Ms. DiNuzzo will send an email to the Community.
- 16. Executive session began:** 7:52 pm to discuss personnel issues
- 17. Executive session ended:** 8:pm A motion was made to add and amend the agenda by adding a discussion item of canceling the renter's agreement with BIU by Mr. Dawley. Mr. Lope seconds the motion. Motion passed. A motion was made by Mr. Lope to cancel the renter's agreement with BIU. Mrs. Neunder seconds the motion. Motion passed.
- 18. Meeting adjourned at:** 8:02pm

Jessica DiNuzzo, Secretary

October 10, 2023

Calls for Service - by UCR Code
Incidents Reported Between 09/01/2023 and 09/30/2023
BEN AVON HTS



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
1842	NARCOTICS-USE-MARIJUANA, HASHISH, ETC.	1			
3400	MENTAL HEALTH	2			
3600	DISTURBANCES-DOMESTIC	1			
3870	MEDICAL EMERGENCY/ ASSIST AMBULANCE	0	1		
3900	TRAFFIC & PARKING PROBLEMS	2			
4027	TREES DOWN	1			
6004	TRAFFIC ACCIDENT INVOLVING PROPERTY DAMA	1			
6614	TRAFFIC RELATED - CARELESS DRIVER	1			
7092	ROUTINE PATROL COMPLETED	70			
Total Calls		79			



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MEMO

TO: Ben Avon Heights Borough DATE: September 6, 2023

FROM: Kevin A. Brett, P.E. S. O. No.: 0452-01
 John R. Heyl, P.E., CPESC cc:

SUBJECT: **September 12, 2023 Meeting Engineering Report**

Following is a summary of the engineering services provided since the last Engineering Report:

1. **Phase II Consent Order and Agreement (COA)**

Task for the remainder of the Order include continued O&M and reporting of SSOs.

2. **Sanitary Sewer Operations and Maintenance (O&M)**

Repair scope for the 2021 and 2022 have been drafted and project has been submitted for a PA Small Water Grant. PA Small Water Grant application has been submitted. 2023 O&M CCTV has been completed.

3. **MS4 Permit**

MS4 Waiver was approved through 2028.

4. **LSA Grant**

*Borough was awarded \$149,905.00 for the 2023 Sanitary Sewer O&M Repairs project. LSSE provided a scope summary in a memorandum dated May 3, 2023. LSSE preparing bid documents for an October bid opening; LSSE provided the Advertisement on August 3, 2023. The Borough will be required to obtain a Highway Occupancy Permit (HOP) from PennDOT to raise the manhole to grade in their right of way. LSSE has completed the HOP application and is awaiting PennDOT to process the application. **Bids to be opened on November 3, 2023.***

5. **Canterbury Paving**

As requested, LSSE reviewed pavement failure on Canterbury Drive. It appears the pothole formed around a gas valve. LSSE reached out to Columbia Gas and they indicated someone would review the situation.

6. Canterbury Sidewalk and Curb

As requested, LSSE prepared Opinion of Probable Costs for Sidewalk and Curb Replacement. LSSE to prepare a Grant Application for the 2023 LSA Grant. Resolution to be on agenda in November.

7. Stratford/Clovelly Storm

*LSSE is coordinating with Tri-State to review conditions of storm sewer connection and sinkhole area. LSSE requested proposals from contractors to address sinkhole in storm sewer. Proposals are due September 6, 2023; LSSE provided summary proposals to the **was awarded to G. Salandro Excavating; work to be***

completed on

October 5, 2023 (Attachment A).