



**Tuesday, March 10, 2020 - Council Meeting Minutes**

The regular meeting of council was held at Avalon Fire Hall at 7:00 P.M.

**Present:**

**Council Members:** Brown, Dawley, Cuteri, Mihalko, Neunder, Radcliffe

**A quorum is in attendance**

**Mayor:**

**Solicitor:** Vogel, Tucker Arensberg

**OTPD:** Chief Hanny

**Avalon Fire:** Chief Berie

**Secretary:** DiNuzzo

**Residents:**

**Mr. Cuteri began the meeting at 7:00 PM.**

- 1. Approval of February minutes: A motion was made by Mr. Radcliffe to approve the February meeting minutes. Mrs. Neunder seconds the motion. The motion passed unanimously.**
- 2. Approval of January 2020 financials: A motion was made by Mr. Radcliffe to approve the January 2020 financials. Mr. Brown seconds the motion. The motion passed by majority; Mr. Mihalko abstained.**
- 3. Fire Report:** For the month of February there were no calls for the fire department. The Fire Department will not be holding a fish fry this year, as the health department has put very strict rules in for those who host fish fries. They would have had to install very expensive equipment to comply.
- 4. Police Report:** For the month of February there were a total of 100 calls, 87 were routine. Chief Hanny has been helping the Borough out this month with sick crossing guards and we greatly appreciate all the help they can offer.
- 5. Engineers Report:**
  - a. PaDEP issued MS4 waiver approval letter on April 24, 2018. The next permit cycle is September of 2022. At that time we LSSE will attempt to get the Borough an extension. Mr. Heyl reported that they are trying to schedule a time with Shields to have the punch list complete. He also reported that the curb study is complete and will release this to Mr. Cuteri by the following week.
  - b. Mr. Heyl questioned if Shannopin submitted a site plan with their traffic impact study/letter and they did not. He stated this would be helpful with the study/letter submission. Mr. Cuteri added the letter they did submit was very simple, and would like to see a little more detail added. Mr. Cuteri will request the site plan which will include structures and parking.
  - c. Mr. Cuteri would like to have the sewer O&M Maintenance scheduled by LSSE.
  - d. Mr. Heyl reported that Ms. DiNuzzo supplied LSSE with the thumb drive that Alcosan sent to all municipalities and they submitted this on the Boroughs behalf. Ms. DiNuzzo will provide the confirmed email receipt that this was completed to Mr. Cuteri as she has already sent this to LSSE.
  - e. Mr. Cuteri requested the flow report to please be resent.
  - f. Mr. Cuteri questioned where the payments fall with the road project. Mr. Heyl confirmed we have billed Shields for all items minus the punch list. Ms. DiNuzzo confirmed we billed Columbia Gas \$128,020.12 in January 2020. We have not received this as of yet, Ms. DiNuzzo will follow up to confirm they sent it to the correct address.

- 6. Public Comment:** No public present.
- 7. Sunshine Act – Do’s and Don’ts:** Mr. Vogel presented to council the Do’s and Don’ts of the Sunshine act. The Sunshine act is one of the major laws that govern how we operate and that it must be open and transparent. This presentation was to inform new council members and also refresh to those older council members. It was very informative and a great refresher for all.
- 8. 5 year budget plan:** Mr. Cuteri explained that council who attended the meeting looked at the 5 years, they started looking at excess funds in the future years and there was discussion on tax rates, reserve funds, road projects and other issues as part of the 5 year budget plan.
- 9. Monthly summary report for Accountant:** Mr. Cuteri wanted to know what council wanted in this report. Ms. DiNuzzo shares the log of deposits she makes each month with our accountant to help get rid of the miscellaneous entries. The goal is to have a financial report that aligns with the budget outline.
- 10. Borough Secretary to provide a monthly report on source of all payments:** Mr. DiNuzzo keeps a log of all deposits into the general fund and will share this with Mr. Cuteri as well.
- 11. Resolution for Kim Gourley, tax collector:** Ms. Gourley is working on getting a second bond, she has been working with Jordan tax on getting this complete. ***A motion was made to adopted the Resolution for Kim Gourley as tax collector by Mr. Radcliffe. Mr. Mihalko seconds the motion. The motion passed unanimously.***
- 12. Zoning applications:** For the month of February, there were no applications submitted.
- 13. Stop signs:** Mr. Radcliffe mentioned that a few residents have approached him regarding the stop signs at the intersection of Penhurst and Wilson. Ms. DiNuzzo will reach out to Avalon to fix the stop signs at that intersection. Mr. Radcliffe also noted that the residents were complaining about speeders. Mr. Cuteri noted this should have been brought up when Chief Hanny was present. We will bring this to his attention at our next meeting.
- 14. Executive session:** began at 8:13 pm

Executive session ended at 8:16 pm.

Meeting was adjourned at 8:17 pm.

The next scheduled meeting is April 14<sup>th</sup> 2020. Due to the covid-19 outbreak, council will meet electronically through GoToMeeting: <https://global.gotomeeting.com/join/854761661>

You can also dial in using your phone.  
United States: +1 (571) 317-3122

Access Code: 854-761-661

Respectfully submitted,  
Jessica DiNuzzo, Secretary

**Ben Avon Heights Borough  
12 Lynton Lane  
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Sincerely,

Alan Jesse Cuteri, President  
Ben Avon Heights Borough Council