

Borough of Ben Avon Heights

Tuesday, April 14, 2020 - Council Meeting Minutes

The regular meeting of council was held via GoToMeeting due to the Covid-19 Pandemic and Pennsylvania Stay at Home order

A quorum is in attendance

Attending Video Conference:

Council Members: Brown, Dawley, Cuteri, Neunder, Stiller, Radcliffe

Solicitor: Vogel, Tucker Arensberg

OTPD: Chief Hanny

Secretary: DiNuzzo

Resident: 30 Wilson

Mr. Cuteri began the meeting at 7:00 PM.

- 1. Approval of February financials:** Mr. Brown had a question on a few entries in the General Funds account to Shields Paving. It showed three lines for Shields all for the same amount. Ms. DiNuzzo explained that there was an error with the first check we issued, resulting in the second line which was actually negative as it was returned, the third line was the correct check. ***A motion was made by Mr. Brown to approve the February financials. Mrs. Neunder seconds the motion. The motion passed unanimously.***
- 2. Approval of March 2020 Meeting Minutes:** ***A motion was made by Mr. Radcliffe to approve the March 2020 Meeting Minutes. Mrs. Neunder seconds the motion. The motion passed unanimously.***
- 3. Fire Report:** There was no representation present for Fire.
- 4. Police Report:** For the Month of March there were a total of 71 calls, 65 of them routine. Chief would like updated on restitution for damage caused by 3 juvenile residents at the park resulting in damage to a wood bench slats. An officer happened to be driving through on patrol and witnessed the incident. Currently, Mr. Radcliffe is working on getting the bench repaired and Ms. DiNuzzo will contact the parents for payment. Ms. DiNuzzo noted that all three juveniles wrote letters of apology for their behavior.
 - a. Ohio Township police continue to help the Borough when we are in a pinch for crossing guard coverage, and completely understand if they need to leave for emergencies.
 - b. Council brought to Chief Hanny's attention that there have been an increase in those who are speeding on Wilson as well as rolling through the stop sign at the intersection of Penhurst and Wilson. He suggested at this time that he can have some officers patrol through, but please note that due to the pandemic, he is encouraging his officers not to engage in routine traffic stops unless it's an emergency type situation. In the future a temporary speed sign could be put up. Council can discuss this at a later date.
 - c. Chief Hanny confirmed that Dr. Maruschok is with the American Legion and notice of the cancelation of the Memorial Day parade is confirmed.
 - d. Council should advise residents to get license plate numbers for those speeding or running stop signs and report to the police for follow up.
- 5. Covid-19 Impact Dates:** The current Stay at Home order put in place due to the Covid-19 Global Pandemic affects the following:
 - a. Election Day: This date was moved to July 15, 2020, with the option for mail-in ballots.
 - b. Local Wage Tax Due Date has been changed to July 15, 2020.:
- 6. Public Comment:** No comment.
- 7. Engineer's Report:**
 - a. **Administrative Consent Order (ACO):** ACHD issued a review letter dated February 15, 2018 accepting the Source Flow Study Report and requesting the Borough to continue to implement their Operation and Maintenance Plan. A 12-month documentation via flow monitoring has been established to document that the Borough meets the Gold Line Standard.
 - b. PaDEP approved the Interim CAP extension until June 30, 2020.

- c. ALCOSAN submitted a 2019 Municipal Information Request to all tributary municipalities to comply with requirements of the Consent Order. This information is to be submitted to ALCOSAN by February 29, 2020. The information requested includes the following:
 - i. • general municipal information,
 - ii. • updates to Source Flow Reduction Studies,
 - iii. • planned source reduction project information,
 - iv. • any new lateral or stormwater ordinances,
 - v. • any flow monitoring data collected in the past 10 years in specific ALCOSAN format,
 - vi. • nighttime flow isolation studies,
 - vii. • latest available sanitary sewer mapping GIS geodatabase, and
 - viii. • any other supplemental data relevant to source flow reduction.

LSSE has prepared an update to the Operations and Management for review by Borough Council. LSSE to provide the Borough a Service Order Authorization to complete the tasks associated with completing the 2020 maintenance plan.

- d. **MS4 Permit:** PaDEP issued MS4 Waiver Approval letter on April 24, 2018. **Next permit cycle is September of 2022.**
 - e. **2018 Road Improvement Program:** Contract was awarded to Shields Asphalt Paving, Inc. in the amount of \$171,582.10. LSSE held Pre-Construction Meeting September 27, 2019. Shields Asphalt Paving, Inc. to begin work October 9, 2019. Work has been completed. Minor punchlist items remain. LSSE transmitted Partial Payment No. 1 in the amount \$153,192.34 as noted in letter dated December 6, 2019. Awaiting schedule from Contractor to complete punchlist. Contract being notified to correct the wedge curb on Briar Cliff. These items will be addressed once the stay at home order is lifted.
 - f. **Cambridge Road:** At the request of Borough Council, LSSE met with Tri State Maintenance on September 16, 2019 regarding the condition of the storm sewers along Cambridge Road. LSSE provided the Borough a memo on September 27, 2019 summarizing the findings. At the request of the Borough LSSE contacted Tri State Maintenance the week of March 9, 2020 and requested a proposal to complete the outfall improvements along Cambridge Road. LSSE spoke with Tri State Maintenance again on April 6, 2020 and answered some questions. Tri State Maintenance is finalizing their proposal.
 - g. **Curb Study:** LSSE completed field work of the curb study review. LSSE finalizing table for Borough review week of March 16, 2020. LSSE provided curb study review to Borough on April 8, 2020. Not all council have had a chance to review the study.
 - h. **2020 Road Program:** LSSE preparing Preliminary Opinion of Probable Costs for repaving of Devon Lane, Kent Road, and Briar Cliff Road. LSSE provided OPC to Borough for review on April 8, 2020, not all council have had a chance to review the study before the meeting. Curbs and roads will be revisited once the stay at home order is lifted.
 - i. **Shannopin traffic impact letter:** Mr. Heyl stated prior that he needed more information for this letter, will contact the design professionals for the project for this information.
- 8. 5 year budget plan:** Mr. Cuteri did not have the numbers completed for this meeting, will table this topic until Mr. Cuteri can assemble the numbers from all contracts.
- 9. Monthly summary report for Accountant:** After Mr. Browns questioning on the reporting of some checks prior in the meeting. Mr. Cuteri again indicated he would be scheduling a meeting with the accountants and the Secretary to get the reporting in line with the budget line items and resolve some of the issues of concern. This will happen in the near future.
- 10. Zoning applications:** For the month of March, there were no zoning permit applications submitted.
- 11. Executive session:** began at 7:45 pm

Executive session ended at 7:56 pm.

- 12. Dog waste issue:** It was decided that since council had convened the executive session prior to this being discussed, and since the one resident who was on the line had to sign off for the executive session, Council tabled this topic until the May 12, 2020 Council meeting.

Meeting was adjourned at 8:18 pm.

The next scheduled meeting is May 12, 2020. Due to the covid-19 outbreak, council will meet electronically through <https://global.gotomeeting.com/join/577896757>

You can also dial in using your phone. United States: +1 (408) 650-3123 Access Code: 577-896-757 submitted,

Jessica DiNuzzo, Secretary